

**PROCESSING CHECKLIST FOR NONPROFIT CORPORATIONS**

**PROJECT NAME:** \_\_\_\_\_

**I  
RURAL UTILITIES SERVICE - INITIAL APPLICATION DOCKET**

Listed below are items to be furnished to the State Office for review of the initial application docket:

For each new or subsequent loan, a new 8-position folder for the application and a new 4 position folder for the environmental should be started.

**If subsequent loan, the following forms should be brought forward:**

- (a) Form RD 442-3, Balance Sheet and/or CPA audit (most current);
- (b) Form RD TX 442-6, Articles of Incorporation;
- (c) Form RD TX 442-7, By-Laws and Amendments;
- (d) Water Purchase Contract, Leases, etc. (with approval memos);
- (e) Lien Search;
- (f) Deed of Trust - Utility Security Instrument (USI);
- (g) Notice of USI filed in each county; and
- (h) Promissory Note(s)

| ITEM NO. | DOCUMENT OR ACTION  | FILE POS. | FORM, GUIDE OR REFER.   | PREPARED * BY & NO. | TARGET DATE | DATE REC'D |
|----------|---|-----------|-------------------------|---------------------|-------------|------------|
| 1        | Notice of Intent to File Application (Publication)                          | 3         | RUS Inst. 1780.19 (a)   | Appl./1             |             |            |
| 2        | Project Description (For Agency to Classify Level of NEPA Review)           | *E<br>3   | RB 1794A-602            | Eng./<br>Appl./1    |             |            |
| 3        | Classification of Environmental Review                                      | *E<br>3   | SI 1794-1               | SEC/1               |             |            |
| 4        | Application for Federal Assistance (include Tax ID or borrower case number) | 3         | Form SF-424.2           | Appl./2             |             |            |
| 5        | Certification Regarding Debarment   | 3         | Form AD-1047            | Appl./2             |             |            |
| 6        | Documentation of Debarment List Review                                      | 3         | FmHA Inst. 1940.606 (b) | LO/1                |             |            |

\*Number shown indicates how many copies and who prepares items requested. (Appl.=Applicant, LO=Local Office, Eng./Arch.=Engineer/Architect, SO=State Office, SD=State Director, Atty.=Attorney, Borr.=Borrower, \*E=Environmental File, TSS=Technical Support Staff, RB=RUS Bulletin, SI=Staff Instruction, SEC=State Environmental Coordinator)

Some forms have not been revised to "Form RD" at this time. "Form FmHA" forms will be used until revisions have been completed.

Project Assigned to: \_\_\_\_\_

| ITEM NO. | DOCUMENT OR ACTION  | FILE POS.  | FORM, GUIDE OR REFER.  | PREPARED * BY & NO.                      | TARGET DATE | DATE REC'D |
|----------|---|------------|--|--|-------------|------------|
| 7        | Council of Governments Comments   | 3          | RUS Inst.<br>1780.33 (b)   | Appl./1                                  |             |            |
| 8        | Last audit/management report  | 1          |  | Appl./1                                  |             |            |
| 9        | Certification of inability to obtain credit   | 3          | RB 1780-22<br><br>RUS Inst.<br>1780.7 (d)                                | Appl./1                                  |             |            |
| 10       | Service area map, to be clearly marked and/or color coded.<br><u>New System</u> - map should show proposed service area and other nearby facility service areas.<br><u>Existing System</u> - Obtain Certificate of Convenience and Necessity (CCN) map from Texas Natural Resource Conservation Commission (TNRCC) add any new proposed service area.<br>(Color code any dual certified area) | 8          |  | Appl./1                                  |             |            |
| 11       | Copy of the authorizing legislation (Articles of Incorporation, By-Laws, etc.)  | 5          | Form<br>FmHA-TX<br>442-6 and<br>442-7                                    | Appl./1                                  |             |            |
| 12       | Professional Services Agreement For Engineering or Architectural Services<br>* * * * *<br>Where contract fees equal or exceed \$25,000 - Certification Regarding Debarment  | 6<br><br>6 | Form RD<br>1942-19 with<br>Att. I & II<br>(Texas)<br><br>Form<br>AD-1048 | Eng./<br>Arch./3<br><br>Eng./<br>Arch./3 |             |            |
| 13       | Approval of Professional Service Agreement for Eng./Arch. Services  | 6          | Memo   | SO/1                                     |             |            |
| 14       | Preliminary Engineering or Architectural Report and Environmental Report  |            | FmHA-TX<br>Inst. 1942-A<br>Appendix A &<br>RB 1794A-602                  | Appl./<br>Eng./<br>Arch./2               |             |            |
| 15       | Approval of Preliminary Engineering Report  | 6          | Memo   | TSS/1                                    |             |            |
| 16       | Acceptance/Approval of Environmental Report   | *E<br>3    | SI 1794-1<br>Exh. A  | SEC/1                                    |             |            |
| 17       | Determination of Public Notification Requirements   | *E<br>3    | Memo   | SEC/1                                    |             |            |

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|----------|---|-----------|---|---------------------|-------------|------------|
| 18       | Public Notice - Floodplain/<br>Farmland Environmental Impact/<br>with newspaper clips and<br>Publisher's Affidavit (if applicable)              | *E<br>3   | RB 1794A-602<br>Exh. B.1<br>to B.4            | Appl./<br>Eng./1    |             |            |
| 19       | FONSI Letters/Documents   | *E<br>3   | SI 1794-1,<br>Exh. D                          | SEC &<br>SD         |             |            |
| 20       | FONSI with newspaper clips and<br>Publisher's Affidavit   | *E<br>3   | SI 1794-1,<br>Exh. E & F                      | Appl./<br>Eng./1    |             |            |
| 21       | Private Party Notification (if applicable)  | *E<br>3   | SI 1794-1,<br>Exh. G                          | LO                  |             |            |
| 22       | Operating Budget (Proposed)   | 3         | Form RD<br>442-7                              | Appl./1             |             |            |
| 23       | Water & Waste Disposal<br>Grant Determination (Draft)<br>(SI 1780-2, 2.4)   | 3         | Automated<br>Form                             | LO/1                |             |            |
| 24       | Project Selection Criteria  | 3         | RB 1780-1                                     | LO/1                |             |            |
| 25       | Create New Borrower/Facility/Fund<br>Request on RCFTS   | 1         | RCFTS Users<br>Guide &<br>Checklist           | LO/1                |             |            |
| 26       | Docket submitted to SO with<br>Community Development<br>Manager's (CDM) comments &<br>recommendations (include<br>all items per SI 1780-2, 2.4) | 3         | SI<br>1780-2, 2.4                             | LO/1                |             |            |
| 27       | Evidence of Application Review<br>(RUS Inst. 1780.32 (b))   | 3         | Memo  | SO/1                |             |            |
| 28       | Application Conference<br>(Discuss target dates and explain<br>items 23-54, as applicable)  | 3         | RUS Inst.<br>1780.39 (a)<br>Running<br>Record | LO/1                |             |            |
| 29       | Update RCFTS  |           | RCFTS Users<br>Guide &<br>Checklist           | LO                  |             |            |

## II RURAL UTILITIES SERVICE - FINAL APPLICATION DOCKET

Listed below are items to be furnished to the State Office for review after the Application Conference notifying the Applicant to proceed. Environmental assessment should be substantially complete prior to final submission of the final application docket.

| ITEM NO. | DOCUMENT OR ACTION  | FILE POS.  | FORM, GUIDE OR REFER.                  | PREPARED * BY & NO.    | TARGET DATE | DATE REC'D |
|----------|---|------------|--|------------------------|-------------|------------|
| 30       | Evidence of Public Information Meeting (copy of published notice and Minutes of Public Meeting)                           | 3          | RUS Inst.<br>1780.19 (b)               | Appl./1                |             |            |
| 31       | Water and Waste Disposal Grant Determination  | 2          | Form RD<br>1942-51                     | LO/1                   |             |            |
| 32       | Project Summary   | *3         | Form RD<br>1942-45                     | LO/1                   |             |            |
| 33       | Operating Budget  | *3         | Form RD<br>442-7                       | Appl. &<br>LO/1        |             |            |
| 34       | Association Project Fund Analysis   | *3         | Form RD<br>1942-14                     | LO/1                   |             |            |
| 35       | Certification of Users by RDM (or Designee)   | 3          | RB-TX<br>1780-40                       | LO/1                   |             |            |
| 36       | Letter of Conditions - Nonprofit (Draft)  | 3          | RB-TX<br>1780-19                       | LO/1                   |             |            |
| 37       | Update RCFTS  |            | RCFTS Users<br>Guide &<br>Checklist    | LO                     |             |            |
| 38       | Submit docket to State Office (with recommendations/comments)   |            |  | LO                     |             |            |
| 39       | Agreement for Legal Services<br>* * * *<br>Where contract fees equal or exceed \$25,000 Certification Regarding Debarment | 5<br><br>5 | RB-TX<br>1780-7<br><br>Form<br>AD-1048 | Atty./3<br><br>Atty./3 |             |            |
| 40       | Approval of Agreement for Legal Services  | 5          | Memo                                   | SO/1                   |             |            |
| 41       | Water Purchase/Waste Treatment Contract (if applicable)   | 5          | RUS Inst.<br>1780.62 &<br>1780.63      | Atty. &<br>Eng./2      |             |            |
| 42       | Approval of Water Purchase/Waste Treatment Contract   | 5          | Memo                                   | SO/1                   |             |            |

\* Project Summary, Operating Budget, & Fund Analysis should all be stapled together and filed in Position 3

| ITEM NO. | DOCUMENT OR ACTION  | FILE POS. | FORM, GUIDE OR REFER.                           | PREPARED * BY & NO. | TARGET DATE | DATE REC'D |
|----------|---|-----------|---|---------------------|-------------|------------|
| 43       | Certification for Contracts, Grants and Loans (For loans of \$150,000 or more and grants of \$100,000 or more)  | 3         | FmHA Inst. 1940-Q, Exh. A-1                     | LO/2                |             |            |
| 44       | Disclosure of Lobbying Activities (if applicable) with copy of transmittal memos in accordance with FmHA Inst. 1940.812 (d)   | 3         | SF-LLL or FmHA Inst. 1940-Q, Exh. A Pages 15-17 | LO/4                |             |            |
| 45       | Certification regarding Drug Free Workplace (for all grant projects)  | 3         | Form AD-1049                                    | LO/2                |             |            |
| 46       | Applicant Certification Federal Collection Policies   | 3         | Form RD 1910-11                                 | LO/2                |             |            |
| 47       | Loan Resolution (Security Agreement)  | 5         | RB 1780-28                                      | LO/3                |             |            |
| 48       | Grant Resolution  | 2         |   | Atty./1             |             |            |
| 49       | Water and Waste System Grant Agreement  | *2        | RB 1780-12                                      | LO/3                |             |            |
| 50       | Equal Opportunity Agreement   | 6         | Form RD 400-1                                   | LO/2                |             |            |
| 51       | Assurance Agreement   | 3         | Form RD 400-4                                   | LO/2                |             |            |
| 52       | Letter of Conditions - (Nonprofit) (signed by CDM or designee)  | 3         | RB-TX 1780-19                                   | SO/1                |             |            |
| 53       | Letter of Intent to Meet Conditions   | 3         | Form RD 1942-46                                 | LO/3                |             |            |
| 54       | Request for Obligation of Funds, 2 originals (signed by President & Secretary) and one conformed copy. Under Par. 44, Comments & Requirements, <u>list security requirements</u> and add "Approval of financial assistance is subject to terms of the Letter of conditions dated_____." | 2         | Form RD 1940-1                                  | LO                  |             |            |

\* Original Grant Agreement must be kept in the safe (FmHA Instruction 2033.5 (a) (1) (ii))

| ITEM NO. | DOCUMENT OR ACTION  | FILE POS. | FORM, GUIDE OR REFER.         | PREPARED * BY & NO. | TARGET DATE | DATE REC'D |
|----------|---|-----------|-------------------------------|---------------------|-------------|------------|
| 55       | Update RCFTS  |           | RCFTS Users Guide & Checklist | LO                  |             |            |
| 56       | Submit signed Items 33,52,53, 45 (if grant), and 54 to State Office for approval and obligation |           |                               | LO                  |             |            |

**III**  
**RURAL UTILITIES SERVICE - PRE-LOAN CLOSING DOCKET**

| ITEM NO. | DOCUMENT OR ACTION  | FILE POS. | FORM, GUIDE OR REFER.                     | PREPARED * BY & NO. | TARGET DATE | DATE REC'D |
|----------|---|-----------|---|---------------------|-------------|------------|
| 57       | Prime Farmland/Floodplain Binding Resolution or Covenant (as applicable)  | 5         | Letter of Conditions                      | Appl./1             |             |            |
| 58       | Names, addresses & telephone numbers of Board of Directors  | 5         |   | Appl./1             |             |            |
| 59       | Copy of Membership Certificate  | 5         |   | Appl./1             |             |            |
| 60       | Management Plan, Facility Maintenance Plan, proposal for the maintenance of accounts & records and auditor's agreement  | 3         | Letter of Conditions & SI 1780-4 (1) (ii) | Appl./1             |             |            |
| 61       | Approval of Management Plan, Facility Plan, proposed maintenance of accounts & records, and auditor's agreement   | 3         | Memo                                      | LO                  |             |            |
| 62       | Option to Purchase Real Property (if applicable) (prefer proposed Warranty Deed)  | 5         | Form RD 440-34                            | Atty./1             |             |            |
| 63       | Warranty Deed, Leases and/or Site Easements (if applicable) (no reverter provisions - orig. or copy)  | 5         | RUS Inst. 1780.44 (g)                     | Atty./1             |             |            |
| 64       | Bill of Sale for purchase of existing system (if applicable)  | 5         |   | Atty./1             |             |            |
| 65       | Purchase of Existing System (Furnish lien search, list of chattels, and information from Secretary of State (UCC-11) on the facility to be purchased and on each owner(s), and conveyance instruments for right of way easements) (if applicable) | 5         |   | Atty./1             |             |            |

| ITEM NO. | DOCUMENT OR ACTION   | FILE POS. | FORM, GUIDE OR REFER.                 | PREPARED * BY & NO. | TARGET DATE | DATE REC'D |
|----------|--|-----------|---------------------------------------|---------------------|-------------|------------|
| 66       | Certificate from Secretary of State (requested by UCC-11)  | 5         |                                       | Atty./1             |             |            |
| 67       | Preliminary Title Opinion or Commitment for Title Insurance (must cover land costs plus site improvements).<br>1. Real Estate owned by applicant<br>2. Real Estate to be acquired<br>3. Lease (if any)<br>4. Ingress-Egress Easement, if any<br>5. Sanitary Control Easement, if any | 5         | Form RD 1927-9                        | Atty./1             |             |            |
| 68       | Right of Way Easements (Place in separate folder)  |           | FmHA-TX 442-8 or 442-9                | Appl./ Atty./1      |             |            |
| 69       | State and County Road permits (if located in several counties, get permits from each county)   |           | 1 per county (place in easement file) | Eng./1              |             |            |
| 70       | Right of Way Map (approved by President, Attorney, and Engineer)   |           | 1 map in easement file                | Eng./1              |             |            |
| 71       | Railroad Permits (if any, must be assignable to USA)   | 5         |                                       | Eng./ Atty./1       |             |            |
| 72       | Right of Way Certificate by Corporation  | 5         | Form RD 442-21                        | Appl./1             |             |            |
| 73       | Opinion of Counsel Relative to Right of Way  | 5         | Form RD 442-22                        | Atty./1             |             |            |
| 74       | Right of Way Certificate by Engineer   | 5         |                                       | Eng./1              |             |            |
| 75       | Certificate of Convenience and Necessity (CCN)/Service Area Approval (amended CCN is required if lines are extended into new areas)  | 5         |                                       | Appl./ Eng./1       |             |            |
| 76       | Appraisal Report - Water and Waste Disposal Systems (if applicable)  | 8         | Form RD 442-10                        | Eng./1              |             |            |
| 77       | Waste Treatment/Water Permit from appropriate regulatory agency (for surface water/sewer treatment proj.)  | 5         |                                       | Eng./1              |             |            |
| 78       | L/O submit plans, specs, unexecuted contract to TSS for Approval of Final Plans  | 6         | Memo                                  | Eng./ LO/1          |             |            |

| ITEM NO. | DOCUMENT OR ACTION   | FILE POS. | FORM, GUIDE OR REFER.   | PREPARED * BY & NO.            | TARGET DATE | DATE REC'D |
|----------|--|-----------|---|--------------------------------|-------------|------------|
| 79       | Approval of Final Plans & Specs by RUS & regulatory agencies (TSS and TNRCC)   | 6         | Memo/<br>Letter   | TSS/<br>TNRCC                  |             |            |
| 80       | LO submit docket to State Office to request Closing Instructions (CI) from Office of General Counsel (OGC)   | 4         | Memo  | LO                             |             |            |
| 81       | SO transmit CI to LO with Authorization to Advertise & Receive Bids  | 6         | Memo  | SO                             |             |            |
| 82       | Request for Pledge of Collateral (if applicable)   | 2         | RUS Inst.<br>1780.45<br>(e) (2) & (3)   | LO/1                           |             |            |
| 83       | Evidence that Collateral is Pledged (if applicable)  | 2         |   | LO                             |             |            |
| 84       | Resume of Resident Inspector/<br>Borrower  | 6         | RUS Inst.<br>1780.76 (c)  | Appl./<br>Eng./1               |             |            |
| 85       | Approval of Resident Inspector/<br>Borrower Resume by TSS  | 6         | Memo  | TSS/1                          |             |            |
| 86       | Bid Opening - Rural Development representative must attend   | 6         | RUS Inst.<br>1780.72 (b) (2)  | Eng.                           |             |            |
| 87       | Submit Bid Tabulations to SO (TSS)   |           | TX Inst.<br>1942-A<br>Appendix A<br>VIII, C 3   | Eng./<br>LO/1                  |             |            |
| 88       | Executed Construction Contracts submitted to State Office for Approval<br>(Review comments and copy of Executed Contract Checklist must accompany contract to SO)<br><br>* * * *<br>Where contracts equal or exceed \$25,000 - Certification Regarding Debarment |           | TX Inst. 1942-A<br>Appendix A<br>VIII, D and<br>FmHA Inst.<br>1942-A<br>Guides<br>17, 18, & 19<br><br>Form<br>AD-1048<br>w/Contract | Eng./2<br><br><br>Contractor/2 |             |            |
| 89       | Concurrence in Contract Awards   | 6         | Memo  | SO                             |             |            |



| ITEM NO. | DOCUMENT OR ACTION   | FILE POS. | FORM, GUIDE OR REFER.           | PREPARED * BY & NO. | TARGET DATE | DATE REC'D |
|----------|--|-----------|---------------------------------|---------------------|-------------|------------|
| 90       | Update RCFTS   |           | RCFTS Users Guide & Checklist   | LO                  |             |            |
| 91       | Construct Test Wells   | 6         |                                 | Eng.                |             |            |
| 92       | Approval of Water by TNRCC                                       | 6         |                                 | Eng.                |             |            |
| 93       | Pre-Loan Closing Compliance Review                               | 5         | Form RD 400-8                   | LO/2                |             |            |
| 94       | Update RCFTS   |           | RCFTS Users Guide & Checklist   | LO                  |             |            |
| 95       | Approval of use of Supervised Bank Account (SBA) (if applicable) | 2         | FmHA Inst. 1902.2 (a) (3) & (4) |                     |             |            |
| 96       | Request Loan Funds   | 2         | ADPS Transaction Code 1C        | LO                  |             |            |

**IV  
RURAL UTILITIES SERVICE - LOAN CLOSING**

| ITEM NO. | DOCUMENT OR ACTION  | FILE POS. | FORM, GUIDE OR REFER.                      | PREPARED * BY & NO. | TARGET DATE | DATE REC'D |
|----------|---|-----------|--|---------------------|-------------|------------|
| 97       | Position Fidelity Schedule Bond   | 7         | RUS Inst. 1780.39 (g) (3) & Form RD 440-24 | Appl./1             |             |            |
| 98       | Evidence of Insurance:<br>Liability<br>Property Damage<br>Workmen's Compensation<br>Vehicular Insurance | 7         | RUS Inst. 1780.39 (g) (1-7)                | Appl./1             |             |            |
| 99       | Document - Debarment List Review  | 3         | FmHA Inst. 1940.606 (b)                    | LO/1                |             |            |
| 100      | Promissory Note   | *2        | Form RD 440-22                             | LO                  |             |            |

| ITEM NO. | DOCUMENT OR ACTION                    | FILE POS. | FORM, GUIDE OR REFER.                   | PREPARED * BY & NO. | TARGET DATE | DATE REC'D |
|----------|---------------------------------------|-----------|---|---------------------|-------------|------------|
| 101      | Deed of Trust - USI                   | 5         | Form RD-TX 427-1 or 1927-1              | OGC/Atty.           |             |            |
| 102      | Other Security Instruments            | *5        |   | OGC/Atty.           |             |            |
| 103      | Record of Pre-Construction Conference | 6         | RUS Inst. 1780.76 (a) & Form RD 1924-16 | Eng./3              |             |            |
| 104      | Notice to Proceed with Construction   | 6         | RB 1780-13 Attach. 8                    | Eng.                |             |            |
| 105      | Update RCFTS                          |           | RCFTS Users Guide                       | LO                  |             |            |
| 106      | Loan Closing Information              | 2         | RB 1780-2, 2.3 (c)                      | LO                  |             |            |

\* Original Note, etc., must be kept in the safe (FmHA Instruction 2033.5 (a) (1) (ii)).

**V**  
**RURAL UTILITIES SERVICE - POST CLOSING DOCKET**

| ITEM NO. | DOCUMENT OR ACTION   | FILE POS. | FORM, GUIDE OR REFER.         | PREPARED * BY & NO. | TARGET DATE | DATE REC'D |
|----------|--|-----------|-------------------------------|---------------------|-------------|------------|
| 107      | Request for Final Opinion - Submit docket and all related material to SO (Refer to CI) | 5         | RUS Inst. 1780.45 (g)         | LO and SO           |             |            |
| 108      | OGC's Final Opinion  | 5         | Memo                          | OGC                 |             |            |
| 109      | Update RCFTS   |           | RCFTS Users Guide & Checklist | LO                  |             |            |

**Set up continuation folder for construction partial pay estimates, estimates of funds needed, inspection reports (other than final inspection), etc.**

| ITEM NO. | DOCUMENT OR ACTION  | FILE POS. | FORM, GUIDE OR REFER.                   | PREPARED * BY & NO. | TARGET DATE | DATE REC'D |
|----------|---|-----------|---|---------------------|-------------|------------|
| 110      | Deposit Agreement ( if applicable for SBA)  | 2         | Form RD 402-1                           | LO                  |             |            |
| 111      | Statement of Deposits and Withdrawals (to be used by LO to track loan and grant funds whether or not SBA is used) | 2         | RUS Inst. 1780.45 (e) (1) Form RD 402-2 | LO                  |             |            |

| ITEM NO. | DOCUMENT OR ACTION                         | FILE POS. | FORM, GUIDE OR REFER.                   | PREPARED * BY & NO.         | TARGET DATE | DATE REC'D |
|----------|--|-----------|---|-----------------------------|-------------|------------|
| 112      | Partial Payment Estimate                   |           | Form RD 1924-18                         | Borr./ Eng.                 |             |            |
| 113      | Estimate of Funds Needed                   |           | Form RD 440-11                          | Borr./ Eng.                 |             |            |
| 114      | Contract Change Order (as applicable)      |           | Form RD 1924-7                          | Borr./Eng. Contractor       |             |            |
| 115      | Inspection Reports                         |           | Form RD 1924-12                         | Borr./LO TSS/Eng.           |             |            |
| 116      | Pre-Final Inspection                       |           | RUS Inst. 1780.76 (f) & Form RD 1924-12 | Borr./Eng. Contractor LO/SO |             |            |
| 117      | Final Inspection (Original in loan docket) | 5         | RUS Inst. 1780.76 (g) & Form RD 1924-12 | Borr./ Eng./LO              |             |            |
| 118      | Update RCFTS                               |           | RCFTS Users Guide & Checklist           | LO                          |             |            |

**Set up continuation folder for financial management/audit reports.**

| ITEM NO. | DOCUMENT OR ACTION   | FILE POS. | FORM, GUIDE OR REFER.                      | PREPARED * BY & NO. | TARGET DATE | DATE REC'D |
|----------|--|-----------|--|---------------------|-------------|------------|
| 119      | Quarterly Management Reports, Statement of Budget, Income and Equity             | 1         | RUS Inst. 1780.47 (f) (1) Form RD 442-2    | Borr.               |             |            |
| 120      | District Director Report (Between 9th and 11th month of first year of operation) | 6         | SI 1780-2, 3.2 (a) (i) Form RD 442-4       | LO                  |             |            |
| 121      | Post Construction Inspection (11th month warranty)                               | 6         | SI 1780-2, 3.2 (a) (i) (A) Form RD 1924-12 | LO                  |             |            |
| 122      | Update RCFTS   |           | RCFTS Users Guide                          | LO                  |             |            |